**CURRICULUM COMMITTEE [DRAFT]**

Minutes

May 5, 2016

Present: Lars Campbell, Jackie Curry, Megan Feagles (Recorder), Jackie Flowers, Bev Forney, Sue Goff, Terry Mackey, Brenda Marks, Mike Mattson, Tracy Nelson, Nicole Rosevear, Cynthia Risan, Polly Schulz (Chair), April Smith, Bill Waters

Not Present: Matthew Altman, Dustin Bare, Dave Bradley, Sue Caldera, Carol Dodson, Phillip King, Barry Kop, Carrie Kyser, Lupe Martinez, Lilly Mayer, Jeff McAlpine, Gwenda Richards Oshiro, Laurette Scott, Tara Sprehe, Shelly Tracy, Dru Urbassik

Guests: Jim Nurmi, Jeannine Lancey Haggard

1. **Welcome & Introductions**—Polly Schulz
2. **Minutes**

The April 15th meeting minutes were approved.

1. **Consent Agenda**

Item #1: Course Number Changes

Item #2: Course Credit/Hours Change

Item #3: Course Title Change

Item #4: Outlines Reviewed for Approval

**Action: Committee voted to approve consent agenda, approved.**

1. **Informational items**

**None**

1. **Old Business**

***2016-17 Curriculum Committee Chair & Alternate Chair***

*Polly Schulz*

* No Nominations; tabled until next meeting
* Brenda Marks volunteered to be Alternate Chair

1. **New Business**

***New Courses***

*WET-108 Cross Connection Control Program Specialist*

*James Nurmi*

* Taught for over 10 years for CEUs to those in the industry seeking to become specialists
* Would now like to offer the course for credits to WET students given the ample industry demand for Cross Connection Control Program Specialists
* State Certification test is built in to the course for an additional fee of about $50 should students seek state certification
* Motion: move to approve; Approved

*WET-112 Computer Applications for Water and Wastewater Operations*

*James Nurmi*

* 1 year vetting through Advisory Board
* Course will cover industry-specific software not taught in other courses as well as industry-specific, applied graphing and statistics techniques in Excel that is not covered by BA-131. This course will replace BA-131.
* Software is currently available in Pauling 131 and department will work with library to get licenses for Dye Learning Center computers
* Motion: move to approve; Approved

*MA-145 Insurance & Health Information Management*

* Two departments have shared this course in the past
* This was on the consent agenda
* Motion: move to approve; Approved (again)

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1. **Next Meeting**
   1. Nominations and voting for Curriculum Committee Chair

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| **Next Meeting for 2015-16: May 20, 2016 CC127 8-9:30am** |